



OFFICE OF UNIVERSITY  
BUILDING OFFICIAL  
George Mason University®

4400 University Drive, MS 1E4, Fairfax, Virginia 22030  
Phone: 703-993-6070; Email: [oubo@gmu.edu](mailto:oubo@gmu.edu); Web: [oubo.gmu.edu](http://oubo.gmu.edu)

## **Fire Alarm Systems Inspection Guide**

- \*Location and installation of devices (control/annunciator panels, smoke detectors, audible/visible devices, pull stations, sprinkler flow and tamper devices, voice communications, etc.).
- \*Operational test of fire alarm system, including interconnection with other building systems such as fire suppression, electrical/mechanical, elevator, smoke exhaust systems, etc. Also, see certification checklist for documentation required.
- \*Operational test of system using secondary power supply.
- \*Fire alarm interconnection with monitoring company.
- Area of rescue assistance communication and ventilation systems.
- Label, red color and lockout means on FACP circuit breakers.
- Test plan documentation has been prepared in accordance with NFPA 72.
- Contractor and/or project manager to coordinate alarm testing prior to inspection and pre-testing to verify system is in test mode. Contractor to coordinate access to test all alarm equipment/components.
- Where applicable, 24-hour battery test needs to be coordinated with OUBO prior to inspection request.

\*[NFPA 72 record of completion form](#) required, prior to demonstration of system to OUBO. For additional information go to [NFPA Codes and Standards](#) free access.